COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 (1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 1/23/24	(5) Not applicable.	(7) Mike Davis, Strategic Director (Finance and	(9) Reports to Portfolio Holder/Strategic Director
(1) Property Acquisitions	(6) Not applicable.	Housing) – mike.davis@dover.gov.uk;	(10) Restricted
(2) Councillor S H Beer, Portfolio Holder for Finance, Governance, Climate Change and Environment or Strategic Director (Finance and Housing)		01304 872107 or Helen Lamb, Head of Finance and Investment – helen.lamb@dover.gov.uk; 01304 872063	(11) 6 January 2017
(3) Ongoing (decisions to be taken by the above)		(8) Ongoing	
(4) Mike Davis, Strategic Director (Finance and Housing) – mike.davis@dover.gov.uk; 01304 872107 or Helen Lamb, Head of Finance and Investment – helen.lamb@dover.gov.uk; 01304 872063			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

On 30 January 2016, the Council approved a Property Investment Strategy. This notice relates to decisions to be taken to acquire properties in pursuance of the adopted Strategy.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

This relates to an ongoing programme.